



## **Cancelling a TEACH Grant**

Please be aware that you are entitled to cancel the TEACH Grant under the following conditions:

You may cancel all or part of a TEACH Grant by notifying the Office of Student Financial Services within 14 calendar days of the date of the cancellation email. If you notify the Office of Student Financial Services that you want to cancel a TEACH Grant within this timeframe, St. John Fisher University will return the grant funds to the Department of Education, and they will not be converted to a Direct Unsubsidized Student Loan. Please note that cancellation may result in a balance due to the University.

If you contact the Office of Student Financial Services asking us to cancel a TEACH Grant outside the timeframe described above, but within 120 days of the TEACH Grant disbursement date, St. John Fisher University may return the grant funds, but is not required to do so. However, you may at any time request that the Department of Education convert the TEACH Grant to a Direct Unsubsidized Student Loan that you can then repay.

Please visit [go.sjf.edu/services/student-financial-services/](http://go.sjf.edu/services/student-financial-services/) if you would like to review the Department of Education's "Initial and Subsequent Counseling Guide," for other TEACH Grant provisions such as discharge or suspension of a service agreement.