

Wegmans School of Nursing
St. John Fisher College
Typhon Tips for NP Preceptors

Typhon login address:

<https://www.typhongroup.net/easi/login.asp?facility=7449>

Account number: 7449

Typhon password _____

You will receive an email from typhon the first week of the semester with login information. The temporary password expires within 24 hours. Please upload your current CV and license with first login.

Preceptors must complete *three tasks* in Typhon:

1. Verify Time logs for each student
 - To complete
 - i. Look under ‘Student Reports’, and click on [↩ Time Logs](#)
 - ii. After verifying each date and number of hours, change the status of the time log to approved
2. Complete an evaluation tool of the nurse practitioner student
 - You should have ongoing communication with the student(s) regarding progress. The evaluation in Typhon must be completed at the end of the rotation.
 - To complete the evaluation:
 - i. Login to Typhon
 - ii. Click on [↩ My Evaluations](#)
You will see ‘Preceptor for __NP: Eval of Student Performance’
 1. (adult-gero (AG), Family (FNP) or Mental Health (PMHNP)
 - iii. Click on the appropriate evaluation tool
 - iv. Choose the student you are evaluating from the drop down list, and click ‘begin new survey’
 - v. Complete the questions providing feedback for any poor scores and include comments for the final evaluation.

*Please review with the student in person
** Student must be graded as competent in competencies marked * at final evaluation of to pass the clinical component of those courses and progress.
***Final Clinical Course: Student must be graded as competent in all competencies at final evaluation to pass clinical component of the fourth clinical course and graduate.
3. Complete the Graduate Preceptor Survey
 - Please complete at the end of the semester. The feedback will be reviewed by program directors
 - To complete the evaluation:
 - i. Login to Typhon
 - ii. Click on [↩ My Evaluations](#)
 - iii. You will see ‘Graduate Preceptor Survey’
 - iv. Choose the date, and ‘Press here to respond to this survey’
 - v. Submit completed evaluation

Finally we ask that you sign the Clinical Summary Sheet verifying the hours precepted (provided by the student) or available at

<https://www.sjfc.edu/media/schools/nursing/documents/ClinicalCourseSummaryGraduate.pdf>

Resources for NP Preceptors can be found at:

<https://www.sjfc.edu/schools/school-of-nursing/clinicalpreceptor-resources/> and include:

- Nurse Practitioner Program Clinical Evaluation Guidelines
- Nurse Practitioner Education Clinical Learning Experiences

Thank you for all you do and please let me know if you require any assistance.

Natalie Masco Dixon, DNP, RN, FNP-C, CNE
FNP Program Coordinator
WSON Typhon Administrator
Wegmans School of Nursing
Nmasco-dixon@sjfc.edu
585 – 899 - 3837