

**St. John Fisher University**  
**Accounts Payable Department**  
**2025 Employee Reimbursement Schedule (Non-Payroll Weeks)**

Week Of	AP Processing Date	Check Date	Paperwork Due Date
December 30, 2024	N/A	N/A	N/A
January 6, 2025	Thursday, January 9, 2025	Friday, January 10, 2025	Friday, January 3, 2025
January 20, 2025	Thursday, January 23, 2025	Friday, January 24, 2025	Friday, January 17, 2025
February 3, 2025	Thursday, February 6, 2025	Friday, February 7, 2025	Friday, January 31, 2025
February 17, 2025	Thursday, February 20, 2025	Friday, February 21, 2025	Friday, February 14, 2025
March 3, 2025	Thursday, March 6, 2025	Friday, March 7, 2025	Friday, February 28, 2025
March 17, 2025	Thursday, March 20, 2025	Friday, March 21, 2025	Friday, March 14, 2025
March 31, 2025	Thursday, April 3, 2025	Friday, April 4, 2025	Friday, March 28, 2025
April 14, 2025	Thursday, April 17, 2025	Friday, April 18, 2025	Friday, April 11, 2025
April 28, 2025	Thursday, May 1, 2025	Friday, May 2, 2025	Friday, April 25, 2025
May 12, 2025	Thursday, May 15, 2025	Friday, May 16, 2025	Friday, May 9, 2025
May 26, 2025	Thursday, May 29, 2025	Friday, May 30, 2025	Friday, May 23, 2025
June 9, 2025	Thursday, June 12, 2025	Friday, June 13, 2025	Friday, June 6, 2025
June 23, 2025	Thursday, June 26, 2025	Friday, June 27, 2025	Friday, June 20, 2025
July 7, 2025	Thursday, July 10, 2025	Friday, July 11, 2025	Friday, July 4, 2025
July 21, 2025	Thursday, July 24, 2025	Friday, July 25, 2025	Friday, July 18, 2025
August 4, 2025	Thursday, August 7, 2025	Friday, August 8, 2025	Friday, August 1, 2025
August 18, 2025	Thursday, August 21, 2025	Friday, August 22, 2025	Friday, August 15, 2025
September 1, 2025	Thursday, September 4, 2025	Friday, September 5, 2025	Friday, August 29, 2025
September 15, 2025	Thursday, September 18, 2025	Friday, September 19, 2025	Friday, September 12, 2025
September 29, 2025	Thursday, October 2, 2025	Friday, October 3, 2025	Friday, September 26, 2025
October 13, 2025	Thursday, October 16, 2025	Friday, October 17, 2025	Friday, October 10, 2025
October 27, 2025	Thursday, October 30, 2025	Friday, October 31, 2025	Friday, October 24, 2025
November 10, 2025	Thursday, November 13, 2025	Friday, November 14, 2025	Friday, November 7, 2025
November 24, 2025	Thursday, November 27, 2025	Friday, November 28, 2025	Friday, November 21, 2025
December 8, 2025	Thursday, December 11, 2025	Friday, December 12, 2025	Friday, December 5, 2025
December 22, 2025	N/A	N/A	N/A

Employee Reimbursements are processed on Non-Payroll Weeks  
This schedule may change, if necessary, without prior notice.