



Household Verification Statement
Arthur O. Eve Higher Education Opportunity Program

Student's First Name: Student's Last Name:

Phone Number: Email:

To qualify for HEOP, students must meet the New York State financial guidelines and submit required financial documentation. Please use the Academic Opportunity Program Office website at go.sjfc.edu/heop to determine HEOP eligibility.

SECTION A: FINANCIAL OVERVIEW

I, Mother/Father/Guardian of, attest that the individuals listed below are my dependents and indeed lived in my household in 2022.

Table with 4 columns: First and Last Name of ALL persons living in the household, Relationship to the student, Age, Received SSI or Social Services (Cash) Income. Includes checkboxes for SSI and SS Cash.

Check One:

I did/will NOT file an income tax return for 2022. I understand that I will be required to provide a copy of the IRS Verification of Non-Filing letter and a copy of the IRS Wage Statement.

All parties listed above have been claimed on my income tax returns for 2022.

Only some of the parties listed above have been claimed on my income tax return for 2022. The reason is because

Three horizontal lines for providing the reason.



*Household Verification Statement*  
Arthur O. Eve Higher Education Opportunity Program

I, \_\_\_\_\_, Mother/Father/Guardian (*circle one*) of  
*(Parent's Full Name)*  
\_\_\_\_\_, attest that all information provided on this document  
*(Student's Full Name)*

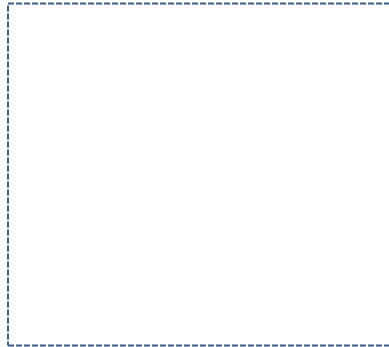
is complete and correct to the best of my knowledge. I acknowledge that any missing documentation will render the student's application as incomplete and no further action will be taken.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Date



Affix Seal

Please upload form to admission portal or return to:

Brittany Zeager • Academic Opportunity Programs Office, L-105 • 3690 East Avenue • Rochester, NY 14618



**REFERENCE:**

Please use the chart as a reference for documentation required for the tax years listed below.

**Tax Years: 2022 and 2021**

<u>Source of Income</u>	<u>Documentation Required</u>
Parent's income, earned dividends, and interest (i.e. working wages)	<ul style="list-style-type: none"> <li>✓ Copies of <b>ALL</b> parent's W-2's</li> <li>✓ Copy of parent's signed Federal Tax Return (if filed)</li> <li>✓ Copy of parent's signed New York State Tax Return (if filed)</li> <li>✓ <b>If self-employed, a notarized, typed statement with the total income earned is acceptable.</b></li> </ul>
Student's income, earned dividends, and interest (i.e. working wages)	<ul style="list-style-type: none"> <li>✓ Copies of <b>ALL</b> of the student's W-2s</li> <li>✓ Copy of the student's signed Federal Tax Return (if filed)</li> <li>✓ Copy of the student's signed New York State Tax Return (if filed)</li> </ul>
Other person in the household (not a parent or student) who earned income, dividends, or interest (i.e. working wages)	<ul style="list-style-type: none"> <li>✓ Copies of <b>ALL</b> W-2s</li> <li>✓ Copy of person's signed Federal Tax Return (if filed)</li> <li>✓ Copy of person's signed New York State Tax Return (if filed)</li> </ul>
Unemployment Benefits	<ul style="list-style-type: none"> <li>✓ Copy of IRS form 1099 or letter from NYS unemployment with summary of benefits for the requested year.</li> </ul>
Pension or Annuity	<ul style="list-style-type: none"> <li>✓ Copy of IRS form 1099 or letter from the applicable agency showing total amount for the request year.</li> </ul>
Social Security, Supplemental Security Income, or Veterans Administration noneducational benefits	<ul style="list-style-type: none"> <li>✓ Copy of applicable IRS 1099 for each member of the household.</li> <li>✓ Letter from SSA showing total amount received for each member of the household in the requested year. <i>Use SSA-3288 form to request information.</i></li> </ul>
Social Services Payments	<ul style="list-style-type: none"> <li>✓ Verification from a branch of the Office of Temporary and Disability Assistance or Office of Children and Family Services or their successor offices, showing benefits received for the requested year and names of recipients.</li> </ul>
Total Child Support amount for all members of the household	<ul style="list-style-type: none"> <li>✓ Copy of court order or affidavit</li> <li>✓ Disbursement history for the requested year for all child support payments received. Please call 1-888-208-4485 for NYS Child Support Helpline to request document.</li> </ul>
Alimony	<ul style="list-style-type: none"> <li>✓ Copy of court order or affidavit</li> </ul>

***Please submit a copy of your FAFSA (Student Aid Report) and NYS TAP application.***

***If the parent(s) did not file a Federal Tax Return in the requested year, all parents in the household, must submit an IRS Verification of Non-Filing Letter and IRS Wage Statement.***