

2022 Payroll Schedule

Payroll Date		Pay Period		Payroll Number	Paper Timesheets Due	Web Time Entry Information			
						Employee		Approver	
						Timesheets Accessible on	Timesheet Must be Submitted By	Timesheets Must be Approved By	
January 7, 2022	12/18/2021	12/31/2021	1	12/23/2021	12/18/2021	1/3/2022	10:00 AM	1/3/2022	2:00PM
January 21, 2022	1/1/2022	1/14/2022	2	1/14/2022	1/1/2022	1/17/2022	10:00 AM	1/17/2022	2:00PM
February 4, 2022	1/15/2022	1/28/2022	3	1/28/2022	1/15/2022	1/31/2022	10:00 AM	1/31/2022	2:00PM
February 18, 2022	1/29/2022	2/11/2022	4	2/11/2022	1/29/2022	2/14/2022	10:00 AM	2/14/2022	2:00PM
March 4, 2022	2/12/2022	2/25/2022	5	2/25/2022	2/12/2022	2/28/2022	10:00 AM	2/28/2022	2:00PM
March 18, 2022	2/26/2022	3/11/2022	6	3/11/2022	2/26/2022	3/14/2022	10:00 AM	3/14/2022	2:00PM
April 1, 2022	3/12/2022	3/25/2022	7	3/25/2022	3/12/2022	3/28/2022	10:00 AM	3/28/2022	2:00PM
April 15, 2022	3/26/2022	4/8/2022	8	4/8/2022	3/26/2022	4/11/2022	10:00 AM	4/11/2022	2:00PM
April 29, 2022	4/9/2022	4/22/2022	9	4/22/2022	4/9/2022	4/25/2022	10:00 AM	4/25/2022	2:00PM
May 13, 2022	4/23/2022	5/6/2022	10	5/6/2022	4/23/2022	5/9/2022	10:00 AM	5/9/2022	2:00PM
May 27, 2022	5/7/2022	5/20/2022	11	5/20/2022	5/7/2022	5/23/2022	10:00 AM	5/23/2022	2:00PM
June 10, 2022	5/21/2022	6/3/2022	12	6/3/2022	5/21/2022	6/6/2022	10:00 AM	6/6/2022	2:00PM
June 24, 2022	6/4/2022	6/17/2022	13	6/17/2022	6/4/2022	6/20/2022	10:00 AM	6/20/2022	2:00PM
July 8, 2022	6/18/2022	7/1/2022	14	7/1/2022	6/18/2022	7/4/2022	10:00 AM	7/4/2022	2:00PM
July 22, 2022	7/2/2022	7/15/2022	15	7/15/2022	7/2/2022	7/18/2022	10:00 AM	7/18/2022	2:00PM
August 5, 2022	7/16/2022	7/29/2022	16	7/29/2022	7/16/2022	8/1/2022	10:00 AM	8/1/2022	2:00PM
August 19, 2022	7/30/2022	8/12/2022	17	8/12/2022	7/30/2022	8/15/2022	10:00 AM	8/15/2022	2:00PM
September 2, 2022	8/13/2022	8/26/2022	18	8/26/2022	8/13/2022	8/29/2022	10:00 AM	8/29/2022	2:00PM
September 16, 2022	8/27/2022	9/9/2022	19	9/9/2022	8/27/2022	9/12/2022	10:00 AM	9/12/2022	2:00PM
September 30, 2022	9/10/2022	9/23/2022	20	9/23/2022	9/10/2022	9/26/2022	10:00 AM	9/26/2022	2:00PM
October 14, 2022	9/24/2022	10/7/2022	21	10/7/2022	9/24/2022	10/10/2022	10:00 AM	10/10/2022	2:00PM
October 28, 2022	10/8/2022	10/21/2022	22	10/21/2022	10/8/2022	10/24/2022	10:00 AM	10/24/2022	2:00PM
November 10, 2022	10/22/2022	11/4/2022	23	11/4/2022	10/22/2022	11/7/2022	10:00 AM	11/7/2022	2:00PM
November 24, 2022	11/5/2022	11/18/2022	24	11/18/2022	11/5/2022	11/21/2022	10:00 AM	11/21/2022	2:00PM
December 8, 2022	11/19/2022	12/2/2022	25	12/2/2022	11/19/2022	12/5/2022	10:00 AM	12/5/2022	2:00PM
December 22, 2022	12/3/2022	12/16/2022	26	12/16/2022	12/3/2022	12/19/2022	10:00 AM	12/19/2022	2:00PM

Timesheet due dates may periodically change. If this happens, employees and supervisors will be notified of the change.

Part-time Faculty please note: Stipends are divided equally over the number of payrolls remaining in the semester of the course.

2023 Payroll Schedule

				Paper Timesheets Due	Web Time Entry Information				
			Payroll Number		Employee		Approver		
Payroll Date	Pay Period				Timesheets Accessible on	Timesheet Must be Submitted By		Timesheets Must be Approved By	
	Start Date	End Date							
January 6, 2023	12/17/2022	12/30/2022	1	12/22/2022	12/17/2022	12/22/2022	10:00 AM	12/22/2022	2:00PM
January 20, 2023	12/31/2022	1/13/2023	2	1/13/2023	12/31/2022	1/16/2023	10:00 AM	1/16/2023	2:00PM
February 3, 2023	1/14/2023	1/27/2023	3	1/27/2023	1/14/2023	1/30/2023	10:00 AM	1/30/2023	2:00PM
February 17, 2023	1/28/2023	2/10/2023	4	2/10/2023	1/28/2023	2/13/2023	10:00 AM	2/13/2023	2:00PM
March 3, 2023	2/11/2023	2/24/2023	5	2/24/2023	2/11/2023	2/27/2023	10:00 AM	2/27/2023	2:00PM
March 17, 2023	2/25/2023	3/10/2023	6	3/10/2023	2/25/2023	3/13/2023	10:00 AM	3/13/2023	2:00PM
March 31, 2023	3/11/2023	3/24/2023	7	3/24/2023	3/11/2023	3/27/2023	10:00 AM	3/27/2023	2:00PM
April 14, 2023	3/25/2023	4/7/2023	8	4/7/2023	3/25/2023	4/10/2023	10:00 AM	4/10/2023	2:00PM
April 28, 2023	4/8/2023	4/21/2023	9	4/21/2023	4/8/2023	4/24/2023	10:00 AM	4/24/2023	2:00PM
May 12, 2023	4/22/2023	5/5/2023	10	5/5/2023	4/22/2023	5/8/2023	10:00 AM	5/8/2023	2:00PM
May 26, 2023	5/6/2023	5/19/2023	11	5/19/2023	5/6/2023	5/22/2023	10:00 AM	5/22/2023	2:00PM
June 9, 2023	5/20/2023	6/2/2023	12	6/2/2023	5/20/2023	6/5/2023	10:00 AM	6/5/2023	2:00PM
June 23, 2023	6/3/2023	6/16/2023	13	6/16/2023	6/3/2023	6/19/2023	10:00 AM	6/19/2023	2:00PM
July 7, 2023	6/17/2023	6/30/2023	14	6/30/2023	6/17/2023	7/3/2023	10:00 AM	7/3/2023	2:00PM
July 21, 2023	7/1/2023	7/14/2023	15	7/14/2023	7/1/2023	7/17/2023	10:00 AM	7/17/2023	2:00PM
August 4, 2023	7/15/2023	7/28/2023	16	7/28/2023	7/15/2023	7/31/2023	10:00 AM	7/31/2023	2:00PM
August 18, 2023	7/29/2023	8/11/2023	17	8/11/2023	7/29/2023	8/14/2023	10:00 AM	8/14/2023	2:00PM
September 1, 2023	8/12/2023	8/25/2023	18	8/25/2023	8/12/2023	8/28/2023	10:00 AM	8/28/2023	2:00PM
September 15, 2023	8/26/2023	9/8/2023	19	9/8/2023	8/26/2023	9/11/2023	10:00 AM	9/11/2023	2:00PM
September 29, 2023	9/9/2023	9/22/2023	20	9/22/2023	9/9/2023	9/25/2023	10:00 AM	9/25/2023	2:00PM
October 13, 2023	9/23/2023	10/6/2023	21	10/6/2023	9/23/2023	10/9/2023	10:00 AM	10/9/2023	2:00PM
October 27, 2023	10/7/2023	10/20/2023	22	10/20/2023	10/7/2023	10/23/2023	10:00 AM	10/23/2023	2:00PM
November 10, 2023	10/21/2023	11/3/2023	23	11/3/2023	10/21/2023	11/6/2023	10:00 AM	11/6/2023	2:00PM
November 24, 2023	11/4/2023	11/17/2023	24	11/17/2023	11/4/2023	11/20/2023	10:00 AM	11/20/2023	2:00PM
December 8, 2023	11/18/2023	12/1/2023	25	12/1/2023	11/18/2023	12/4/2023	10:00 AM	12/4/2023	2:00PM
December 22, 2023	12/2/2023	12/15/2023	26	12/15/2023	12/2/2023	12/18/2023	10:00 AM	12/18/2023	2:00PM

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