

Math Center:

Dear Student Name,

I want you to be successful at Fisher and your career. Toward that end, I am recommending you make an appointment with the **Math Center**. I believe this will help you have the success you are capable of achieving. You do not need to make an appointment for the **Math Center**. You can visit the center on the 3rd floor of Golisano Gateway. To view the scheduled hours, click on this link: <http://www.sjfc.edu/campus-services/mathcenter/>

Sincerely,

Professor Name

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Goal Planning:

Dear Student Name,

I want you to be successful at Fisher and in your career. Toward that end, I am recommending you make an appointment with the **Career Center** to discuss goal planning and setting. I believe this will improve your ability to achieve success. You do not need to make an appointment for the **Career Center**. You can visit the center on the ground floor of the library. To view the scheduled hours, click on this link: <http://www.sjfc.edu/campus-services/careers/>

In addition, I am recommending you make an appointment with your advisor to discuss your progress in your courses this semester. I believe this will improve your ability to achieve success. Please make an appointment or stop by office hours of your advisor.

Sincerely,

Professor Name

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Study Skills:

Dear Student Name,

I want you to be successful at Fisher and your career. Toward that end, I am recommending you make an appointment with the **Writing Center** to build your study skills even more. I believe this will help you improve your ability to achieve success. To make an appointment with the **Writing Center**, click on this link: <https://tutortrac.sjfc.edu/tracweb40/main.4sp>

Sincerely,

Professor Name

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Writing Center:

Dear Student Name,

I want you to be successful at Fisher and in your career. Toward that end, I am recommending you make an appointment with the **Writing Center**. I believe this will improve your writing even more so that you can have the success you are capable of achieving. To make an appointment with the **Writing Center**, click on this link: <https://tutortrac.sjfc.edu/tracweb40/main.4sp>

Sincerely,

Professor Name

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Peer Tutor:

Dear Student Name,

I want you to be successful at Fisher and in your career. Toward that end, I am recommending you make an appointment with a peer tutor. I believe this will help you have the success you are capable of achieving. You can arrange for a peer tutor by clicking on this link: <http://www.sjfc.edu/campus-services/academic-affairs/difficulty/tutoring.dot>

Sincerely,

Professor Name

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Res Life:

Dear Student Name,

I want you to be successful at Fisher and in your career. Toward that end, I am recommending you make an appointment with Residential Life to discuss your residence hall experiences. I believe this will improve your ability to achieve success. Please make an appointment by sending an email message to reslife@sjfc.edu, or stop by the office on the second floor of the Campus Center.

Sincerely,

Professor Name

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Wellness Center:

Dear Wellness Center,

Luke Bottar has been referred to the **Early Alert Support Team**. The student may be in need of services at the Wellness Center. We will notify you as needed. Please feel free to contact me as well.

Thank you,

Michelle Erklenz-Watts, Ph.D.
Director of Student Academic Success
Associate Professor of Education